



## NOTICE OF REQUEST FOR PROPOSAL (RFP)

**Omsatiya Rural Municipality**  
**Office of the Rural Municipal Executive**  
**Hati Pharsatkar, Rupandehi**  
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**Enhanced Skills for Sustainable and Rewarding Employment (ENSSURE) -II** is a bilateral initiative of the **Government of Nepal (GoN)** and the **Government of Switzerland** implemented by 3 tiers of government at Federal, Provincial and Local level with technical assistance from **Helvetas Nepal**. The **overall goal of the project is to contribute for improved living standard of Nepalese workers particularly from disadvantaged groups to benefit from continuous employment.**

In this connection, under ENSSURE -II, **Omsatiya Rural Municipality, Hatipharsatkar, Rupandehi** invites proposals from interested and competent Training Institutes/Technical Schools having training facilities with adequate physical infrastructures and Human resources, to implement the 1696 hours, CTEVT-Level-2 training Program on Pro. Cook as per the CTEVT curricula.

*The interested bidders are requested to submit the sealed technical and financial proposal separately in the given format by the 15 days of the notice published. The details about ToR, format of Technical Proposal and financial proposal can accessed on <https://www.omsatiyamun.gov.np>*

S.N.	Name of Occupation	Target	Allocated amount	Remarks
1	Professional Cook	20 Trainees	19,97,301/-	

**Bidders are requested to submit the below given documents along with proposals.**

- Firm's registration and updated in the office of the Company Registrar indicating at least three years standing of the firm/s.
- VAT registration.
- Valid CTEVT affiliation to conduct 1400-1696 hours training in related occupation with letter of renewal or Valid CTEVT affiliation to conduct the pre/diploma course in related occupation.
- Tax clearance certificate for the last three fiscal years or Time extension letter of Inland Revenue Department in case of not taken tax clearance certificate.
- Audit report of the last three fiscal year.
- At least NRs. 9 million turnover of last three fiscal years.
- Have evidence of conduction of vocational training programs in L-1, L-2, L-3, 1400-1696 hours or pre/diploma of CTEVT during the last three years. (Verified with experience letter of CTEVT/NSTB)
- Self-Declaration made in writing by the training provider/s that it is not disqualified for taking part in the procurement proceedings, that it has no conflict of interest in the proposed procurement proceeding, and that it has not been punished for an offense relating to the concerned profession or business.

*The bid documents must be submitted in one sealed envelope containing 3 separate envelopes of the following documents:*

- Eligibility documents
- Technical Proposal and Documents for eligibility,
- Financial Proposal,

The consultants will be selected following the Quality and Cost based Selection (QCBS) method. The minimum score to pass the technical proposal is 60 percent. **Omsatiya Rural Municipality** reserves the right to accept or reject any or all proposals without stating any cause.

**The deadline for the submission of proposal is before 5:00 PM, 21 February 2024.** In case of the last day of submission falls on public holiday, then the next working day and same time shall be considered as the last date.